

# ***Townhomes of Tuscany Square Owners' Association, Inc.***

Professionally Managed by SBB Management Company  
An Accredited Association Management Company  
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## **ROOF PROJECT TIMELINE**

For respect of the residents and Labor Day, the roofing project will begin on September 11th. This will also allow the majority of the project to be completed in the cooler months, which helps with efficiency and quality of the new roof and gutters being installed.

Gutters will be removed from the each building 1 to 2 days before re-roofing takes place. After the building is re-roofed, the gutters will be installed 1-3 days afterwards.

We are planning to re-roof 1 to 2 buildings at a time depending on the weather. It will take approximately 2-3 days per building, depending on the size. We can re-roof 2 smaller buildings at a time and should take approximately 2 days to complete both. On the larger buildings, we will re-roof 1 building at a time with an approximation of 3 days to complete.

Estimated day of completion for each phase:

Phase 1: Completed on October 3rd

Phase 2: Completed on October 31st

Phase 3: Completed on December 6th

Again, this is just a rough estimate, but we estimate to hopefully be completed by the end of November at the latest. Weather will dictate our schedule the most, we have plenty of available labor and materials have already been ordered in the quantity that is needed from our suppliers.

A notice will be placed on the garage doors and front doors notifying you approximately 3 days prior to beginning your building. It is important that you read the notices and follow directions.

**If you have a tree inside your fenced in yard, you must make sure it is cut back several feet from the building roof and gutters prior to the roofing project start date.**

As promised, we are going to take our time to make sure the roof is done to our specifications! We will also make sure to take into consideration how this is going to affect residents and we will get the job completed in a timely manner without sacrificing quality.

If you have any questions, please let me know.

Thank you,

Adam Byrd  
General Manager  
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