

# *Townhomes of Tuscany Square Owners' Association, Inc.*

## **NOTICE OF THE ANNUAL MEETING**

**Thursday, August 26, 2021, 7:00 pm**

In accordance with Article 2, Section 2.5 of the Bylaws for the Townhomes of Tuscany Square Owners' Association, Inc., the Annual Homeowners Meeting is scheduled for **Thursday, August 26, 2021**. **Registration will begin at 6:50 pm and the meeting will be promptly called to order at 7:00 pm.** The meeting will be held at Lebanon Baptist Church located at 9404 Lebanon Road, Frisco, Texas, 75035.

At this meeting, there will be a vote to elect two (2) homeowners to serve on the Board of Directors. If you are interested in running for the Board of Directors, please complete the enclosed candidacy form and e-mail, fax or mail it to SBB Management Company at the address listed below. **Candidacy forms must be received no later than Monday, August 23, 2021** to be included on the ballot. Additional nominations may also be taken from the floor.

The enclosed proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance to another eligible member. The Bylaws state in order to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of members represented either in person or by proxy. The required quorum to hold an annual meeting is 25% or 57 homes. **If a quorum of homeowners is not present in person or by proxy, the meeting will be rescheduled. You are hereby notified that a second meeting will be scheduled at Lebanon Baptist Church located at 9404 Lebanon Road, Frisco, Texas, 75035 on Thursday, August 26, 2021 at 7:15 pm. The quorum requirement for the reconvened meeting is 10% or 23 homes.**

Since there will be a lot of information to cover at the Annual Meeting, residents are encouraged to email their questions to SBB Management Company (**v.burch@sbbmanagement.com**) prior to the meeting. There will be index cards available at the meeting for homeowners to turn in written questions as well.

There will be a Board meeting immediately after the Annual Meeting. The purpose of the Board meeting will be for the Board to determine officer positions.

Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances do occur. The proxy will be returned to you if you attend the meeting. **COME MEET YOUR NEIGHBORS AND LEARN MORE ABOUT YOUR ASSOCIATION!**

**THERE WILL BE THREE (3) \$50 GIFT CARD DRAWINGS FOR OWNERS WHO ATTEND THE MEETING OR SEND IN THEIR PROXY.**

**SBB Management Company, AAMC  
12801 N. Central Expressway, Suite 1401  
Dallas, Texas 75243  
Office: 972-960-2800 Fax: 972-991-6642  
v.burch@sbbmanagement.com**

**PLEASE SIGN AND RETURN THE ENCLOSED PROXY TODAY!**