

Townhomes of Tuscany Square HOA Newsletter



SBB Management Company

12801 N. Central Expy.
Suite 1401
Dallas, TX 75243
www.sbbmanagement.com

Community Manager:

Maranda Hall
m.hall@sbbmanagement.com
972-960-2800 X 3325

Office Hours:

Monday – Thursday
8:30 am – 5:30pm
Friday
8:30 am – 3:30 pm

**If you have an emergency, contact the
after-hours 24-HOUR emergency
dispatch at 972-960-8500**

Come Sign up to the SBB Web Portal!

- <https://owner.sbbmanagement.com>
- Click “Sign up” on the right hand side of the page
- Submit your information (email address, property address, etc.)
- Login credentials will be sent via email in about 1-2 business days
- If you have questions, email Margarita Sanchez at m.sanchez@sbbmanagement.com or call at 972-960-2800 x 340

Benefits to the Web Portal

- Make payments online
- See account balance
- Check for Board meetings
- Community Announcements
- Governing documents
- Account information
- Check on violations
- Update contact information

Key Reminders

When in doubt, fill it out!



Don't forget you must submit an architectural application and receive written HOA approval prior to beginning any exterior modification or change.

An architectural application is available online in the portal.

An application is not needed to plant seasonal color in your shrub bed or to replace dead landscaping with the same type.

When submitting your application be sure to include the following (if applicable):

- A copy of the plat showing the location of the modification
- Total measurements to include L x W x H and square-footage
- A complete list of materials including color
- Construction drawings/plans/specifications
- A picture/drawing of what the finished project will look like

Failure to submit the above information could result in your request not being approved and/or it being withdrawn/denied.

Landscape Guidelines

As we all suffered through the Winter Freeze and are sensitive to the damages it caused throughout our state, it's time we bounce back! Remember that owners are responsible for replacing dead shrubs/trees. If you are replacing shrubs in the beds by your sidewalk or in between the driveways, ACC approval will not be required if you replace the shrubs with pre-approved shrubs listed on the approved list in the design guidelines. A copy of the Design Guidelines can be found on the community website at www.tuscanysquaretownhomes.com

Approved shrubs:

- Indian Hawthorn
- Dwarf Buford Hollies
- Fringe Flower
- Nandinas
- Japanese Boxwoods
- Japanese Yaupons

Keep in mind that the plants in between driveways, are a shared responsibility between the two homeowners. Also, if you plan on planting new plants/shrubs, they will need to be hand watered as the community sprinkler system is not enough to establish newly planted shrubs.